Listing evidence worksheet

For a fire safety business listing, copy the exact claim and name the supporting document. Tick Received only when it arrives. Record what remains open and the next question; a tick does not mean the claim is proved.

Business listing and date

Quoted claim	Document needed	Received	Still open	Next question
		☐		
		☐		
		☐		
		☐		
		☐		
		☐		

Omitted items: remedials, installation completion, prepaid service obligations, certification changes

Before closing the sheet, check for omitted remedials, installation completion, prepaid service obligations and certification changes. Add them to the open-items field.

Type your answers in and save a copy, or print the page and fill it in by hand. Nothing you enter is sent to us.